



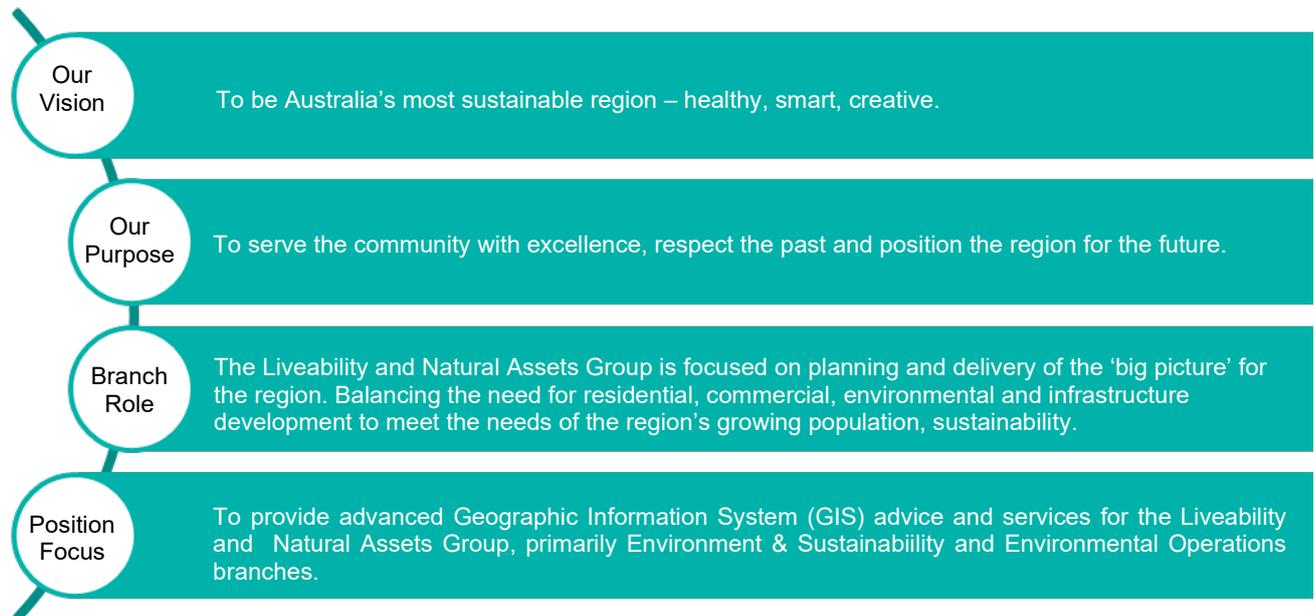
Position Profile

5411 Geospatial Analyst – Liveability and Natural Assets

About Council

The Sunshine Coast Council continues to take a lead role in shaping a prosperous future for our community through a vision to be Australia’s most sustainable region – healthy, smart, creative.

Sunshine Coast Council is one of the largest local governments in Australia, serving a community of more than 330,000 residents across an area of approximately 2,291 square kilometres. Council’s 2021-2025 Corporate Plan aims to deliver a smart economy, a strong community, a healthy environment, service excellence and an outstanding organisation. These objectives provide our community and our organisation with a line of sight to the programs, projects and services provided by council to residents, businesses and visitors across our region every day. Our employees’ passion and commitment to the region and their willingness to go above and beyond, is what sets Sunshine Coast Council apart as a local government organisation.



Our Values

Everything council does is underpinned by its values which define the culture of the organisation and the behaviours that shape our interaction with the community and each other.

Respect for each other in our working relationships

Being our best by continuing to learn, grow, challenge and change

Working as one team across the organisation and with our community

High standards in our conduct, service and governance

Service excellence for our customers and each other

Our Corporate Plan Goals

1. **A Smart Economy** - A prosperous, high-value economy of choice for business, investment and employment.
2. **A Strong Community** - In all our communities, people are included, treated with respect and opportunities are available to all.
3. **A Healthy Environment** - Maintaining and enhancing the region's natural assets, liveability and environmental credentials.
4. **Service Excellence** – Positive experiences for our customers, great services to our community.
5. **An Outstanding Organisation** - A high performing, innovative, customer-focused organisation marked by great people, good governance and regional leadership.

Position Summary

Position title	Geospatial Analyst		
Position number	5411		
Reports to	Project Lead Integration & Improvement		
Position type	Above Establishment		
Position classification	Award Based – QLD LG Industry (Stream A) Award – Level 5/6		
Group	Liveability & Natural Assets		
Branch	Group Executive		
Team	Group Support		
Employment area	Sunshine Coast	Current Location	Caloundra/Nambour
Team leadership/ supervision	Not applicable.		
Internal liaison	Manager, Team Members, Councillors and other Council employees.		
External liaison	Industry and Community Stakeholders, Local, State, and Federal Government Departments, Academic Institutions, Regional Planning bodies, Public, Emergency Services.		
Delegations	As per Council's Delegations of Authority relating to financial, administrative, human resource management, Workplace Health & Safety (WH&S) and environmental management responsibilities.		
Date last reviewed	6 June 2022		

Key Responsibilities

Level 5:

- Provide advice, high quality and timely spatial data products and services responding to Branch requests and project management systems.
- Creation and maintenance of spatial data and associated business processes related to the collection, recording and reporting of spatial related information, using ESRI Suite of desktop applications and mobile technologies.
- Manage advanced manipulation and analysis of complex spatial requests
- Investigate data non-conformities and develop and recommend resolution strategies.
- Undertake analysis and reporting of planning, environment and asset data
- Coordinate the development and implementation of processes, training and tools to enable or improve the supply of spatial related information
- Develop and prepare advanced information reporting for spatial related projects as required.
- Provide training and support to, Officers and Assistants to ensure quality and timely provision of service.
- Recommend opportunities for the rationalisation or realignment of spatial related resources and processes.

- Ensuring personal safety and the safety of others by following council policies and procedures, cooperating with all reasonable instructions and actively participating in all health & safety training and consultation.
- Such other relevant duties as required from time to time which would generally fall within the scope of this position.

Level 6 – as above with the addition of:

- Lead the provision of expert advice, high quality and timely spatial data products and services responding to Branch/Group requests and project management systems.
- Take a lead role in the ongoing development of data management systems and associated processes for the collection, recording and reporting of spatial related information, using GIS, database and mobile computing technologies
- Initiate and coordinate the high level research and recommend innovative methods to complex technological advances in geographic information systems.
- Work with team members and various other officers across Council to provide relevant spatial information to external parties in accordance with all legislative requirements.
- Actively participate in continuous business improvement principles, provide technical advice and recommend resolution strategies.

Key Requirements

Mandatory Requirements / Experience

Level 5:

- Degree in Geographic Information Systems or other relevant tertiary qualification and/or significant relevant experience, expertise and competency relevant to the position.
- A track record of success in Geographic Information Systems, the application of GIS in planning, development or environment fields and the ongoing development of data management systems.
- Experience manipulating and analysing complex spatial data using ESRI GIS products and extensions.
- Demonstrated ability to provide professional, timely and responsive GIS services to a variety of clients.
- Experience and demonstrated ability in the application of ArcMap, ArcGIS Pro, ArcGIS Online and Enterprise, including related extensions and scripting languages, in an environmental planning or operational role and/or other related fields
- Strong communication skills and demonstrated experience in the management, deployment and presentation of spatial data, including but not limited to standards, data engineering, management systems.
- Current “C” Class Driver’s Licence.

Level 6 – as above with the addition of:

- Experience manipulating and analysing complex spatial data using ESRI GIS products and extensions.
- Demonstrated skills and experience in mentoring and coaching within a team environment to achieve successful outcomes.
- Demonstrated ability to provide professional, timely and responsive GIS consultative services to a variety of clients and specialist disciplines often managing competing priorities and client expectations.
- Well developed and responsible time management skills, including working independently, setting priorities, setting and meeting realistic deadlines and organising own workloads.
- Significant experience and demonstrated ability in the application of ArcInfo, ArcGIS extensions, ArcGIS server, ESRI compatible scripting software and ERDAS Imagine to planning and/or other related fields.
- Perform the roles and responsibilities of the position under minimal supervision and in accordance with established work and quality assurance procedures. Where practices are not clearly defined, exercise initiative and professional judgement to provide solutions.

Corporate Requirements

- Commitment to the agreed Sunshine Coast Council values and behaviours
- Compliance and adherence to Code of Conduct
- Participation in Performance Review and Planning
- Availability to work across council work locations
- Commitment to the Work Safe : Live Well 7 Safety Essentials

Be fit for work ▪ Look after yourself and others ▪ Manage risk - if it's not safe don't do it ▪
Follow procedures and instructions ▪ Check all plant & equipment and be competent in its use ▪
Use and maintain correct PPE ▪ Report all hazards, incidents and near misses.
