Position Profile
4732 – Parks Worker/Operator - Parks & Gardens

About Council

The Sunshine Coast Council continues to take a lead role in shaping a prosperous future for our community through a vision to be Australia’s most sustainable region – healthy, smart, creative.

Sunshine Coast Council is one of the largest local governments in Australia, serving a community of more than 330,000 residents across an area of approximately 2,291 square kilometres. Council’s 2019-2023 Corporate Plan aims to deliver a smart economy, a strong community, a healthy environment, service excellence and an outstanding organisation. These objectives provide our community and our organisation with a line of sight to the programs, projects and services provided by council to residents, businesses and visitors across our region every day. Our employees’ passion and commitment to the region and their willingness to go above and beyond, is what sets Sunshine Coast Council apart as a local government organisation.

Our Vision

Australia’s most sustainable region – healthy, smart, creative.

Our Purpose

To serve the community with excellence and position the region for the future.

Branch Role

Responsible for the care, management and operation of a comprehensive network of public open space and recreational areas which have been established for active and passive recreation for the community and the preservation of the natural features of landscape and environment along the Sunshine Coast, largely within the urban environment.

Position Focus

To carry out horticultural and landscaping activities in delivering and maintaining efficient and effective day-to-day operation of parks, natural areas, roadside vegetation and landscape improvement activities.

Our Values

Everything council does is underpinned by its values which define the culture of the organisation and the behaviours that shape our interaction with the community and each other.

Respect for each other in our working relationships

Being our best by continuing to learn, grow, challenge and change

Working as one team across the organisation and with our community

High standards in our conduct, service and governance

Service excellence for our customers and each other
Our Corporate Plan Goals

1. **A Smart Economy** – A prosperous, high-value economy of choice for business, investment and employment.
2. **A Strong Community** – In all our communities, people are included, treated with respect and opportunities are available to all.
3. **A Healthy Environment** – Maintaining and enhancing the region’s natural assets, liveability and environmental credentials.
4. **Service Excellence** – Positive experiences for our customers, great services to our community.
5. **An Outstanding Organisation** – A high performing, innovative and customer-focused organisation marked by great people, good governance and regional leadership.

Position Summary

<table>
<thead>
<tr>
<th>Position title</th>
<th>Parks Worker/Operator</th>
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<tbody>
<tr>
<td>Position number</td>
<td>4732</td>
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<tr>
<td>Reports to</td>
<td>Parks Supervisor</td>
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<tr>
<td>Position type</td>
<td>Establishment</td>
</tr>
<tr>
<td>Position classification</td>
<td>Award Based - Queensland Local Government Industry Award (Stream B) – State 2017 – Level 4</td>
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<tr>
<td>Group</td>
<td>Built Infrastructure</td>
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<tr>
<td>Branch</td>
<td>Parks &amp; Gardens</td>
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<tr>
<td>Team</td>
<td>Parks Operations &amp; Arboriculture</td>
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<tr>
<td>Employment area</td>
<td>Sunshine Coast</td>
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<tr>
<td>Current Location</td>
<td>Caloundra Depot</td>
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<tr>
<td>Team leadership/ supervision</td>
<td>Not applicable.</td>
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<tr>
<td>Internal liaison</td>
<td>Manager, Team Members, Group Executive, Councillors and other Council employee.</td>
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<tr>
<td>External liaison</td>
<td>General public, Contractors</td>
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<tr>
<td>Delegations</td>
<td>As per Council’s Delegations of Authority relating to financial, administrative, human resource management, Workplace Health &amp; Safety (WH&amp;S) and environmental management responsibilities.</td>
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<tr>
<td>Date last reviewed</td>
<td>20 February 2020</td>
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Key Responsibilities

- Carry out horticulture and landscaping tasks such as:
  - Planting, weeding, mulching, pruning of trees and shrubs;
  - Mowing;
  - Irrigation;
  - Turf management;
  - Plant propagation;
  - Remove and dispose of debris and litter from parks and gardens;
  - Assist and undertake landscape construction and maintenance;
  - General labouring; and
  - Spray and control pests in parks and gardens.
- Continually observing the general condition of plants within the designated work area
- Meet obligations under the Workplace Health and Safety Act (as detailed below) and the Environmental Protection Act, and in particular:
• Comply with the requirement of work procedures and practices issued by the Council for the purpose of workplace health and safety and environmental protection
• Eliminate or report hazardous conditions and work practices that come to one’s attention and report promptly any incident that involves work related injury or illness, a near miss or damage to property or the environment
• Operate and maintain Council’s machinery & equipment as per the manufacturer’s recommendations
• Properly use, maintain and seek replacement when necessary of all personal protective equipment provided
• Ensure that all daily documentation and reporting is completed on time (e.g. Timesheets, Incident Reports etc) and report operational and safety matters to the relevant officer
• Participate in the development of a healthy and safe workplace. Embracing initiatives, information and training and incorporating safety into all daily activities. Demonstrate safe work behaviours, abiding by procedures, identifying and reporting hazards, and contributing to all aspects of a safe workplace culture
• Such other relevant duties as required from time to time which would generally fall within the scope of this position

Key Requirements

Mandatory Requirements / Experience

• Certificate II in Horticulture or relevant experience
• CPCCOHS1001A - Work Safely in the Construction Industry - White Card
• Current “C” class driver’s licence & LR Licence
• Physical agility and the level of fitness, strength and dexterity to carry out labouring and frequent heavy lifting and bending
• Satisfactory completion of a pre-employment medical assessment

Desirable Requirements / Experience

• AC/DC Licence
• Medium Rigid (MR)/Heavy Rigid (HR)
• Certificate III in Horticulture or relevant experience
• Hepatitis B, Hepatitis C and Tetanus immunisation – may be essential if assessed as high risk
• Chainsaw and other mechanical and hand held gardening equipment licences (e.g. Ride-On Mower)
• Experience and knowledge in a hands-on role of delivering and maintaining efficient and effective day-to-day operation of horticultural and landscaping tasks
• Experience and ability to operate relevant equipment (e.g mowers, chainsaws, mulchers, brush cutters, blower vacs etc)
• Demonstrated ability to work as an effective team member of a high performing team
• Demonstrated observation, problem solving and communication skills necessary to follow direction and work programs to complete tasks within set timeframes

Corporate Requirements

• Commitment to the agreed Sunshine Coast Council values and behaviours
• Compliance and adherence to Code of Conduct
• Participation in Performance Review and Planning
• Availability to work across council work locations
• Commitment to the Work Safe : Live Well 7 Safety Essentials
Be fit for work • Look after yourself and others • Manage risk - if it’s not safe don’t do it • Follow procedures and instructions • Check all plant & equipment and be competent in its use • Use and maintain correct PPE • Report all hazards, incidents and near misses.
Recruitment process
4732 – Parks Worker / Operator

<table>
<thead>
<tr>
<th>Vacancy number</th>
<th>65</th>
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<tbody>
<tr>
<td>Contact person</td>
<td>Rob Tsikleas</td>
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<tr>
<td>Contact details</td>
<td>0418 182 243</td>
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</tbody>
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What to include in your application

Your written application should include:

- a covering letter detailing your suitability for the role in Council including your ability to fulfil the key responsibilities and requirements of the position, including details of any specific or mandatory qualifications – 2-3 pages maximum; and
- a current resume or curriculum vitae.

Submitting your application

- **External candidates**: submit online at https://careers.sunshinecoast.qld.gov.au/
- **Internal employees**: Online via PeopleHUB > Careers.
- Both PDF and Word documents are accepted file formats, with a preference for PDF.

Additional information

- Additional information for applicants is available at www.sunshinecoast.qld.gov.au
- A range of assessment methods may be used to assist selection, including psychometric testing and competency based testing on occasions.

Sunshine Coast Council is an equal opportunity employer that values cultural and physical diversity. Through our Reconciliation Action Plan, Sunshine Coast Council also supports social and economic opportunities for Traditional Owners, the Kabi Kabi and Jinibara people and the broader First Nations community and as such strongly encourages local, First Nations people to apply.